



Somerset Coalfield Life at Radstock Museum is seeking a part-time Community Programme Manager (CPM) to start work in August/September 2022.

Pilot schemes run throughout 2019 led to the hugely successful setting-up of community cafes in the Museum that offered a quiet and relaxed environment for people living with memory issues and their carers to meet, enjoy light refreshments and talk. These sessions were run by a part time employee with help from Museum volunteers, and included items from the Museum and its wealth of heritage to help memory recall and sharing experiences. The success of these sessions led to funding for a CPM being awarded by the St Johns Foundation to allow expansion of the programme to include other community groups interested in local history (with AgeUK) and veterans (with the Royal British Legion).

The Community Programme Manager will be primarily responsible for managing and running the community café sessions in the Museum with help from volunteers. The Museum's community engagement programme also includes a wide range of other internal and external events which support community activities whilst also raising the Museum's profile and the funds to support its future development. The CPM will play a part in co-ordinating and helping to organise this programme, supported by Museum volunteers.

The holder of this post will report to the Trustees through the Chair. It is offered as a part-time position (15 hrs/week, to include community cafes, generally on Mondays (am and/or pm) and Fridays am) and is initially available for one year with potential to extend for a second year. The salary will be in the region of £17,500 pa pro rata (based on 35 hr week).

Please apply by email to [chairman@radstockmuseum.co.uk](mailto:chairman@radstockmuseum.co.uk).

The deadline is 5pm on Friday 1<sup>st</sup> July.

If you have any questions, please send them to the same address.